ENROLLMENT CHECKLIST

updated:
June 28, 2022

ALAMO COLLEGES DISTRICT
Northeast Lakeview College

APPLY TO NLC

- Submit an application at GoApplyTexas.org
- Allow 3-5 business days for processing

ACCESS STUDENT ACES ACCOUNT

- Access your ACES Account aces.alamo.edu
- Complete AlamoENROLL
  (click **Start Here** tab, review section titled **AlamoENROLL**)
- Access your Student Email

SUBMIT TRANSCRIPT(S)

- Submit GED Documents or official transcripts*
  (Transcripts must come directly from previous institution to be considered official)
  Electronic: nlc-admissions@alamo.edu
  Paper: *Northeast Lakeview College*

  Admissions and Records
  1201 Kitty Hawk Rd.
  Universal City, TX 78148

** Foreign transcripts must undergo a credential evaluation prior to submission*

UPLOAD BACTERIAL MENINGITIS VACCINE DOCUMENTATION

- Upload proof of Bacterial Meningitis (MCV4) vaccination via ACES if under 22 years of age (Meningitis B, not acceptable)
  (click **Start Here** tab, click **Submit Bacterial Meningitis Forms Here**)
- Vaccine must have been administered within the last 5 years

COMPLETE COLLEGE READINESS ASSESSMENT

Ways to satisfy the College Readiness Component:

- Submit SAT/ACT scores could satisfy this requirement Order your scores to be sent to NLC directly from College Board for review
- Qualify for an Exemption
  (Military Service, previous college coursework/degree could satisfy this requirement)
- Complete the Texas Success Initiative (TSI) college-readiness placement exam
  Exam must be scheduled through the Assessment Department
  alamo.edu/nlc/admissions--aid/assessment-center/tsi

PAY FOR COLLEGE

Complete the FAFSA
NLC School Code: 042636

- Submit a FREE application for Federal Student Aid (FAFSA) online at FAFSA.gov
- Allow a minimum of 6 weeks for processing
- Priority Deadlines:
  May 1st - Fall Semester
  November 1st -Spring Semester

Non-US Citizen Texas Residents:
Submit the Texas Application for State Financial Aid
(TASFA)

- Visit collegeforalltexans.com to find the TAFSA application

Apply for Scholarships
alamo.edu/nlc/scholarships/

Apply for Grant Money
alamo.edu/studentemergencyaid/

Use Veterans Benefits
Contact the Veterans Center for more details

Make Payments
(Payment Plans MAY be available)

- View Account balance and make payments via your **ACES account**
- Make payments ahead of deadlines to avoid classes being dropped
- Payment Calendar:
  alamo.edu/registration

ATTEND ORIENTATION & GROUP ADVISING

Determine which orientation is right for you. Schedule here: alamo.edu/nlc/NSO/

New Student Orientation (NSO)	*Students with 0-12 earned hours*
Transfer/Returning Orientation (TRSO)	*Students with 13-44 earned hours*
Academic Success Orientation (ASO)	*Students with below 2.0 GPA any number of earned hours*

Northeast Lakeview College
1201 KITTY HAWK RD.
UNIVERSAL CITY, TEXAS 78148

Questions?

Need help or have questions along the way? Use the list below to direct your question to the correct department

CONTACT AN ENROLLMENT COACH
- *nlc-recruitment@alamo.edu*
- *210-486-5193*

APPLY TO NLC
- *Admissions and Records: nlc-admissions@alamo.edu*
- *210-486-5401*

FINANCIAL AID/PAYMENTS
- *Financial Aid Office: dst-sfs@alamo.edu or 210-212-5266, Option 3*
- *Payments: Business Office: dst-vbo2@alamo.edu or 210-212-5266, Option 2*

TRANSCRIPT SUBMISSION
- *Need help with Admissions and Records? nlc-admissions@alamo.edu or 210-486-5401*
- *Foreign transcripts must undergo a credential evaluation prior to submission. Please visit www.naces.org/members for organizations offering acceptable evaluation services.*

ACCESS STUDENT ACES ACCOUNT
- *Need help with ACES account?*
  IT Help Desk: 210-486-5777, Option 3

BACTERIAL MENINGITIS VACCINE DOCUMENTATION QUESTIONS
- *Admissions and Records: nlc-admissions@alamo.edu*
- *210-486-5401*

ORIENTATION
- *Recruitment Department: nlc-nso@alamo.edu*
- *210-486-5193*

ADVISING
- *Advising Department: nlc-advising@alamo.edu*
- *210-486-5406*

SILVER AWARD

HSI
HISPANIC SERVING INSTITUTION

DISABILITY SUPPORT SERVICES
- *nlc-dsscounsel@alamo.edu*
- *210-486-5179*

VETERANS CENTER
- *nlc-va@alamo.edu*
- *210-486-5827*

ADVOCACY CENTER
- *nlc-nest@alamo.edu*
- *210-486-5179*

PLACES TO WORK Diverse MOST PROMISING 2022 IN COMMUNITY COLLEGES

THE 10 MOST ADMIRED UNIVERSITIES & COLLEGES TO WATCH 2018

Visit alamo.edu/nlc/contact for campus hours and services.